



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		INSTITUTE OF BUSINESS MANAGEMENT AND RESEARCH, CHAKAN
Name of the head of the Institution		Dr. Verma Sunilkant
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02135278723
Mobile no.		9822039212
Registered Email		ibmrchakan@gmail.com
Alternate Email		nsct2006pune@gmail.com
Address		94/1B, Near Chakreshwar Temple, Chakreshwarnagar, At Po. Chakan, Tal-Khed, Pune 410501
City/Town		chakan
State/UT		Maharashtra

Pincode	410501																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	Prof. Rasal Dhanajay																		
Phone no/Alternate Phone no.	02135278723																		
Mobile no.	8999625148																		
Registered Email	ibmrchakan@gmail.com																		
Alternate Email	nsct2006pune@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.ibmrchakan.com/index.php">https://www.ibmrchakan.com/index.php</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.ibmrchakan.com/index.php">https://www.ibmrchakan.com/index.php</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>2.64</td> <td>2018</td> <td>02-Nov-2018</td> <td>01-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B+	2.64	2018	02-Nov-2018	01-Nov-2023
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B+	2.64	2018	02-Nov-2018	01-Nov-2023														
<b>6. Date of Establishment of IQAC</b>	25-Apr-2017																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. All Departments are encouraged to conduct seminars, workshops, Industrial Visits as per the norms during this Academic year 201920.

2. All the staffs are encouraged to attend seminars, workshops, conferences etc.

3. Students are also encouraged to undertake student study projects.

4. Students are encouraged for higher studies as well as for the Jobs and Entrepreneurships.

5. Paper publication done for the year.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To review of examinations and assignments and plan to install a holistic system in place	A review of examinations and assignments submission was required. Now a system is required to be installed while conducting internal exam and submission assignments by students. A forced attempt is being made.
To encourage students to pursue higher carrier options	Students are being encouraged to pursue new career paths diverse options are being thrown at them.
To encourage students to ideate and float adventure of his or her own	An idea and its real implementation requires herculean efforts. An effort is made to make every student's an Entrepreneur.
To explore various opportunities for management students in 21st Century organizations	Conducted National Conference on "Managing Resource through Creativity for generating opportunities in 21st Century"
To imbibe in students various analytical and decision making skills	Students are encouraged to imbibe in themselves important analytical and communication skills. Special efforts are being made
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	25-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Cloud based Enterprise resource Planning (ERP) Software for Automation of academic and non academic processes is used in the Institution to maintain and analyze the data as well as started ERP in Institutional area in students data processing in partial way with inclusion of learning analytics initiatives in it. with the analysis

and as per the requirements of market and technological advancements we are starting and taking initiatives in technological advancements. Smart Learning Environments(SLE) like google meet and IoT based learning was on the flow for that we had also taken initiative on it, which is going to affect the course study materials as well as the contents of the materials. Development regarding Technological upliftment inside campus was also there with the updation of practical development inside the campus area with the inclusion of some lesser priced applications were also included with the use of internet. Inclusion of Virtual reality (VR) is also be there as a starting point and for a sec of knowledge somehow with some of the introduction we need to give to the students as a startup and to get a theme and its use in educational sector we also had to take the initiative for it, as a VR is about to become an educational drive in learning area hence we also need to update ourselves in it. VR is going to make a positive impact on the future in educational areas hence the future growth is dependent on it. As V.R. lack of content will be a major challenge for the virtual reality market in the education sector during the forecast period. As V.R. is in development phage in education area as well its support and importance is also not known and practically not clearly viewed in it. As well the syllabus with structure is also going to change in 2019 as a part of syllabi inclusion and contents of it are also going to modify which may include the subjects and structure is going to change as per the requirement of future.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At IBMR, Chakan, our aim is to develop a strong and effective curriculum delivery process, so that the students of our Institute could get better understanding of the subjects taught in 4 different semesters of MBA course. We also take a lot of initiatives to bring in live experiences to the students to

make them socially responsible, when they complete their MBA. SPPU, Pune has specific dates for the commencement and completion of the curriculum during each Academic Year. Our Institute is offering 5 hrs of teaching per day for six days per week. Teaching is by expert faculties and evaluated by Programme coordinator and Director. Concurrent Internal Evaluation (CIE) includes writing of case study, format development (Letters, Research Reports) etc. Faculty members have academic liberty to incorporate innovative assessment practice in their courses such as Classroom Examinations, Online tests, Report writing, Writing the Minutes of Meetings, Open Book exams, Scrap Books preparation etc. The teachers and students together arrange Field work, Industrial visits, Film presentations, Start-up guidance and profiling, corporate interview, Role plays, Book reviews etc. under the Director's guidance. At IBMR, Chakan we give more emphasis to activities such as Seminars, Conferences, Placement Camps, EDP cell activities, start-up guidance, Soft skill development programs etc. to give confidence and competence to our students. During the first semester grouping of students based on learning ability is done. The slow learners are identified and special efforts such as mentor groups, extra sessions on difficult subjects, personal counseling and guidance sessions etc. are arranged. Industrial visits are organized to gain first-hand information on subjects like Supply Chain Management, operations Management, Information Technology, Production Management etc. Expert lectures are arranged by inviting HRD heads from leading industries to enlighten the students on practical aspects of Human management. The Institute has well equipped Language lab, IT lab, Library and all teaching aids which are most utilized by students and teachers. The Director and Programme Coordinator work out a detailed plan for effective execution of the curriculum-such as the academic calendar, course allocation chart and the time tables for each class. IBMR, Chakan is successfully attracts large number of students for admission to the MBA programme every year. We are able to place 60 to 70% of our MBA passing out students in leading corporates. Some of our students have become successful entrepreneurs by establishing their own enterprises. Many of our students and staff members have received awards from different organizations and institutions. The IBMR, Chakan has been showing excellent results at MBA examinations year after year. IBMR, Chakan has received grants from ICSR, New Delhi, Directorate of Sports and youth Development Pune (for conducting seminars and workshops). Govt. of Maharashtra (grant of Rs.6,00,000/- for construction of Gymnasium Hall and of Rs.7,00,000/- worth Gymnasium Equipment's). NSCT, The Trust managing IBMR, has sanctioned a grant of Rs. 90,00,000/-for construction of sports complex in our campus. These are some of our achievements.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Personality Development	0	10/08/2019	5	Employability	Skill Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	All	10/08/2019
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	All	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	55	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development	10/08/2019	55
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Marketing, Finance, OSCM, B.A., HRM	55
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback is collected on the last day of term end examination. There suggestions are discussed in staff meeting and necessary steps were taken to improve the shortcomings. Teachers feedback is considered to improve the inputs given to the students such as Anecdotes, cases of success and failure stories of the Corporates are used to provide the students the much needed industry connect. Alumni feedback is also obtained and practical suggestions provided by the alumni are used for improvements.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Marketing, Finance, HRM, OSCM, BA	113	113	113

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	0	117	0	19	8

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process not only for the end of academic career of student but it continuous with keeping the relationship onward. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance and attendance. 3. To minimize student’s dropout ratio. 4. To monitor the student’s regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC meeting the mentor –mentee related work and progress with all the problems and solutions on it is discussed. IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling whenever required and their special meeting. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 2 to 3 meeting are arranged by mentors for their mentee in each semester as mentor and mentee were having contact just whenever mentee’s having any problem. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner and through a careful examination of each mentors report the college has organized ‘Remedial Classes’ in identified topics. HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are 1. Guidance – Regarding professional goals, selection of career and higher education as well as in studies time to time. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Do’s and Dont’s in the lab. Outcomes of the system a) The interest towards education and career is being increased of the students to greater extend. b) It is also observed that the marks of students has increased consistently with guidance. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship. d) Teachers also becoming efficient counsellor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
117	19	1:6



## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	19	0	9	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	Nil	2019-20	26/11/2019	Nil

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. IQAC had initiated the reforms with special respective examination and submission of assignments and etc. 2. The efforts included setting the question papers for internal exams which allows the students to focus on important elements.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per the suggestion in IQAC meeting Academic calendar is prepared and according to it further planning is being done. Examination schedule as per the Hon. Savitribai Phule Pune University (SPPU) guidance and time table. Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, questionnaire, group discussions, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows: Teacher: Every teacher is assigned the

subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.ibmrchakan.com/images/survey/2019-20\\_ibmr\\_Student\\_Survey.pdf](https://www.ibmrchakan.com/images/survey/2019-20_ibmr_Student_Survey.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	MBA	HRM, Finance, mark,	98	13	Nil

No file uploaded.

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.ibmrchakan.com/images/survey/2019-20\\_ibmr\\_Student\\_Survey.pdf](https://www.ibmrchakan.com/images/survey/2019-20_ibmr_Student_Survey.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International	0	0	0	0

Projects				
Any Other (Specify)	0	0	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Days State level Workshop on "NAAC" process	MBA	09/06/2019
One day workshop on Investors awareness	MBA	11/08/2019
Three days workshop on Yoga and Meditation	MBA	03/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MBA	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0
International	0	0	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	0

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	2	0

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gramswachta Abhinan, Pabal, Tal : Shirur, Pune	Grampanchayat, Pabal, Tal. Shirur, Pune	2	45
"5-days camp for Ladies students on self-defense"	Districts Sports Yuvak Kalyan Department Pune (Govt. of Maharashtra)	3	42
Rally for Save Trees Save Water	Grampanchayat, Pimpri BK	2	55
Student Rally on 'save the girl' at Chakan	Killedar Firongoji Narsala Pratishtan Chakan	2	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
'Beti Padhao, Beti	Best College	Kasturi Shikashan	45

Bachao' Rally Workshop on Women Harssment	award for Social Awareness Activities	Santha, Shikarapur	
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Chakreshwar Temple Cleanliness	Killedar Firongoji Narsala Pratishthan Chakan	Gramswachta Abhinan	3	32
Rally for Save Trees Save Water	Grampanchayat, Pimpri BK	Save Trees	2	35
Women Empowerment	Districts Sports Yuvak Kalyan Department Pune (Govt. of Maharashtra)	Women Empowerment	4	40
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Institute-Industry Linkage	50	Siddhivinayak Educom	2018-2
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Summer Project Internship, Placement Assistance.	V.T.P. Group Wadgaon Sheri, Pune	V.T.P. Group Wadgaon Sheri, Pune	Nil	Nil	45
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
Quality Traders	16/08/2019	Summer Project Internship, Placement Assistance.	43
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
37	19.07

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Pollen Grain Software	Fully	2012	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	121	0	2156	Nil	2277	0
Reference Books	148	0	5691	Nil	5839	0
Others (specify)	269	309860	7847	3590267	8116	3900127
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Dhananjay Rasal	FDP	Online	04/09/2021

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Facility (To record the videos of lecture on management) we have Digital camera available	<a href="https://learnerwiki.com/claroline/document/document.php?">https://learnerwiki.com/claroline/document/document.php?</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the colleges have a good stock of texts and references in their departmental libraries. For enriching of the library, the committee procures some good publications from national and international publishers. The library committee organises reading sessions and competitions among students and teachers, appeals to and organises students, teachers, alumni, guardians to donate books. Maintenance of the laboratory: The laboratory equipment's specimens are purchased by the office of the Director and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Institute has built huge Seminar hall with Indoor stadium for various sports activities in the campus, students' union sport secretary and his/her advisor takes the responsibilities of the maintenances of the sport facilities. The necessary goods and sports articles are purchased by the office of the Director as per the recommendations of the sport secretary and the advisor of the Student Union of the college. The college authority purchases them by calling quotations from the reputed sport outlets. Periodically necessary steps have taken by the authority to develop the sport activities of

the students. A pavilion has also been made for the students within the campus, so that the students can enjoy the events of sports week, organised in the college. Some of the sports items are kept in boys'/girls' common rooms/ union room and given out for use of students under the monitoring of the Sports cum common room secretaries. Students with excellence and achievements are publicly felicitated and also supported financially to the extent possible. Maintenance of Computers and IT facilities: The office of the Director decides about purchasing necessary IT equipments as per recommendations received from the departments of the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources, as well as for major solution college also taking help from the outside service providers for major as well as purchasing issues. The IT facilities are taken stock of by the administrations and they are modified or changed whenever necessary. Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers and peons. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches as well as some of them were having Projectors for online and visual aids. The fans and electrical appliances are checked wherever requirements are found the purchase committee are appraised of the requirements. The purchase committee makes the purchases after approval from the Director. Student support and welfare: In the college campus, there is a good environment for the benefit

[https://www.ibmarchakan.com/images/aqar/201718/4.4.2\\_Procedures\\_and\\_Policies\\_for\\_Maintenance.pdf](https://www.ibmarchakan.com/images/aqar/201718/4.4.2_Procedures_and_Policies_for_Maintenance.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Directorate of Technical Education	90	5386511
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance for Competitive Exam	16/08/2019	30	Mrs. Gauri Matekar 9850970803
Career Counselling	14/09/2019	45	Deore Nutan Baliram
Softskill Development ( English Communication Development Programme)	10/10/2019	32	Phase Nitin Dnyandeo 7028054348
Remedial Coaching	11/01/2020	42	All Staff of



			IBMR, Chakan.
Language Lab (English communication practice)	12/09/2019	40	Prof.Jadhav G.A. 9923796986
Yoga Meditation	15/07/2019	50	Mr. Birdawade Kashinath (7276549091)
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exam Guidance	25	25	25	25
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Malpani Group, Malpani House, IG Road, Sangamner 422605, Dist- Ahmednagar Contact details:- Sachin Gade 9881246144, 7350088885.	45	6	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2019	0	MBA	Dual MBA	Institute of Business Management Research, Chakan	Dual MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dahi Handi Program at the time Krushnajanmasthanmi	Institution Level	65
Yoga Day	Institution Level	58
Ambedkar Jayanti	Institution Level	70
Induction Function at IBMR	Institution Level	62
Independence Day	Institution Level	68
Teachers Day	Institution Level	60
Mahatma Gandhi Jayanti	Institution Level	70
WorldHuman Rights Day	Institution Level	53
Republic Day	Institution Level	55
Annual Social Gathering Sport Events	Institution Level	63
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Details on the Student Council of the institution (its selection, constitution, activities and funding.) Yes, the Institute has formed a Student Council as per section 40 (2) (b) of the Maharashtra Universities act, 1994. Its constitution is as follows: Total 9 Members of which 5 are student member. Parameters for selection/ nomination of a Student on Council are academic excellence, active Class / Events participation and Analytical skills. The Council makes recommendations to the appropriate authorities in respect of any matter affecting the welfare of the students. Funding is provided by institute. Through these Council Members, the Institute involves its students in organizing and conducting various co-curricular, curricular, and extra-curricular activities. On various Institute committees, the faculty and student council members coordinate. The Institute also provides adequate funding for various activities organized by the councils like - 1. Special guidance schemes under student welfare committee. 2. Personality development scheme of the Institute. 3. Cooperating with the authorities in creating healthy, inspiring, and peaceful and pro- educational atmosphere in the campus. 4. Maintaining discipline and enhance the public image of the Institute by their own actions and to motivate other students to do the same. 5. Helping the various Institute committees in conducting various sports, cultural and other activities etc. throughout the academic year. 6. To bring and put up problems or difficulties of the students to the attention of the authorities for their solutions. In the beginning of every academic year the Institute forms the student council under the guidance of the Director. 1. Details of various academic and administrative bodies that have student representatives on them. There are 8 committees with student representatives at IMS. The student's representatives help to manage and conduct activities of various committees, under the guidance of one or more teachers from each committee

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1. Institution's Alumni Association - its activities and major contributions for institutional, academic and infrastructure development - Up to the AY 2017-18, the Alumni Association of the Institute was not registered and so the association's work was in an informal manner. It is registered with Charity Commissioner now. The alumni either individually visited the institute at their suitable time during the AY or collectively came together at the time of the students' annual gathering every year. At that time, they used to hold informal meets with both the faculty and the current students. They could not collect any financial contribution among themselves to help the institute. But they contributed to the institution's development in the following ways - 1. Contributions of the Alumni for Institutional Development: Alumni contribute to the activities at the institute in various ways. Alumni are invited guest for Seminars, judges for student awards and competitions at institute's intercollegiate event. They handhold students for organizing intercollegiate events promote professional networking, provide referral admissions, etc. 2. Contributions of the Alumni for Academic Development: The alumni provide inputs and suggestions with regards to the syllabus, teaching, practice learning, co-curricular activities of the overall programme. Alumni interact with incoming

student batch during Semester-I Induction programme . Alumni also provide suggestions about the Curriculum, deliver additional inputs, guest lectures, student Placements, get involved in grooming students for final placements, etc. 3. Contributions of the Alumni for Infrastructure Development: The institute expects Alumni to contribute for mentoring, guiding and coaching students, skill development activities, networking, and devote time with current batches for developing institute's infrastructure. • Institute conducts alumni meet every year. • Institute has alumni data base. • Institute invites alumni to give guest lectures and interact with students to enhance the knowledge skills of the students. • Alumni association helps by giving suggestions for improving library facilities, computer lab facilities and financial aids to students. • Alumni Feedback on various parameters related to the college is taken. • Alumni supports the Institute's placement activities for the students. • 1. The Institution mechanism of network and collaboration with the Alumni of. The Institute networks and collaborates with the alumni in the following manner: 1. Various alumni engagement activities to strengthen the Alumni - Institute connect. 2. Formal meetings of the "IBMR, CHAKAN Alumni Association (IMSPAA)." 3. Seeking their expertise and professional services for guest lecturers career guidance. 4. Inviting them for interaction with the incoming batch of students during the MBA I induction programme. 5. Inviting them as resource persons on I Day. 6. Reaching out to them for summer as well as final placement of students. 7. Guiding alumni in their entrepreneurial ventures. 8. Nominating them on IQAC. 9. Offering them career options with "IBMR, CHAKAN. 10. The members of Governing Body, the Director, and the senior faculty members participate in the annual alumni meetings on invitation and offer their support for the development of the association

5.4.2 – No. of enrolled Alumni:

5

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute fosters decentralized and participative governance with various participation levels- 1. Participative management involves Local Managing Committee, Director, Staff and Students and they are involved in the policy formulation budgeting and execution for planning and conducting programs and events under various committees. 1. At regular intervals the internal committees meet to review and monitor the execution of their planned work, problem solving etc. referring to students, external resource persons, for organizing functions and events. 1. Student participation is ensured through Class Representatives, Students Council, various committees and their activities etc. Student Representatives communicate the decisions taken by LMC, the Director and Committees to the student body. At the top in the Internal Governance is the LMC which, among its various sanctioning and approving functions, also sanctions the yearly budget and the yearly Auditor's report as presented by the Director and Staff Representatives. The Director is Ex-officio Chairman of all internal committees under him. But each Committee's Activity Planning and Executions is looked after by a Prof. In-Charge his colleague-

Members of the Respective Committee. There are also Student Representatives as Member's on various Committees. Each Committee has operational autonomy to define its internal planning within the Institute's policy. At the lowest level, The Committee may appeal for get co-operation and help from all the Staff Members as well as Students (communicated through their representatives for the class, on committees and Student Council.) At the first Staff Meeting of AY, various Staff members are allotted to different committees as members and Committee - In-charges. They are also informed about the sanctioned Budget for the Expenses of each committee, so that they should plan the Committee Activities within that Budget. Then each committee plans its year - around Activities for the current AY and executes them till the AY ends. An example of the above is IMS's 2018-19 annual Social gathering which was planned and executed as follows: 1. The amount was allotted for 2018-19 Annual Social Gathering in the IMS's Annual Budget which was sanctioned in the LMC meeting. 2. In the first staff meeting of AY 2018-19, the Students' Welfare Committee was formed which had responsibility of planning and executing the Annual Social Gathering. 3. In its first meeting, this Committee discussed the overall planning of the Activities (with their budget) to be conducted during the year. 4. The committee planned to include the following Activities and budgeted items for the Annual Social Gathering-(1) the dates for the event, (2) the selection of the Chief Guest for prize distribution (3) The sports, and cultural competitions, (4) The Budgeted expenses for invitations, photographs, refreshment, flowers etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institute does not have the freedom to develop its own curriculum, since it is under the Savitribai Phule Pune University(SPPU), whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum. development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in universities such as NSOU.
Teaching and Learning	The Institute has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System from 2019. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organised, featuring faculty members and other experts from different

institutions. For example, an E-lecture was organised by the Department.

**Examination and Evaluation**

The different departments of the Institute are required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. For example, the internal and tutorial examinations of semester 1 under the newly instituted CBCS were held by the college in November 2018 while the corresponding examinations of semester 2 were held in May 2019. The pattern and nature of questions and tutorial/practical assignments set by the college are in accordance with the criteria or pattern prescribed by the different boards of study. The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University. Moreover, in the course of 2018-19, the college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation.

**Research and Development**

The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. Teachers are given leave to enable them to do their coursework and PhD. Mr. Dhananjay Rasal, of the Department of Management, was granted study leave between March and May 2019 in connection with her Ph D. The College has also encouraged others for the same as well as to do NET, SET, PET of available sources. The college also provides teachers with assistance to organises seminars and conferences.

**Library, ICT and Physical Infrastructure / Instrumentation**

Library: The Institute's Library were available as always for study to the students with all possible ways it can, as students from all backgrounds were

coming to take reference of available books and demanding for the updates in it. We have a partially Integrated Library Management System with Pollengrain Software (Version Rel 1.0) since 2011. This year total 309860 books were added in library which was started entering in the database of that software with regular entries of book bank of students. ICT :- The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has two smart classrooms, one ICT-enabled classroom, WiFi and LAN facilities as per the infrastructure the computers were attached with the cable internet to perform various regular activities. Apart from having a WIFI-enabled campus, we also have an academic library with electronic support, scanners, laptops. Considering the semi urban city chakan is also growing in slowly in its infrastructure with several State and Central Govt. projects like railway nearby to chakan but we are trying to avail more and more facilities in ICT to the students as most of the students were using their own digital equipment's like android phones, head phones, mic, for ICT it is becoming easy and faster process to schedule various programmes with it.

**Human Resource Management**

In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation meetings and talk. Institute is trying to encourage the employees with communication with each other as well as with the management regularly.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	Savitribai Phule Pune University, Pune WebLink -

	<p><a href="http://bcud.unipune.ac.in">http://bcud.unipune.ac.in</a> URL:  <a href="http://www.bcud.unipune.ac.in">www.bcud.unipune.ac.in</a> Address:- IT-Cell Department CINS Building, Behind University Press Savitribai Phule Pune University Ganesh Khind , Pune-411007  Email :-  <a href="mailto:collegesupport@pun.unipune.ac.in">collegesupport@pun.unipune.ac.in</a>  Contact No.: 020-25601372</p>
Administration	<p>Savitribai Phule Pune University, Pune URL: <a href="http://www.bcud.unipune.ac.in">www.bcud.unipune.ac.in</a>  Address:- IT-Cell Department CINS Building, Behind University Press Savitribai Phule Pune University Ganesh Khind , Pune-411007 Email :-  <a href="mailto:collegesupport@pun.unipune.ac.in">collegesupport@pun.unipune.ac.in</a>  Contact No.: 020-25601372 WebLink - <a href="http://bcud.unipune.ac.in">http://bcud.unipune.ac.in</a></p>
Finance and Accounts	<p>Savitribai Phule Pune University, Pune URL: <a href="http://www.bcud.unipune.ac.in">www.bcud.unipune.ac.in</a>  Address:- IT-Cell Department CINS Building, Behind University Press Savitribai Phule Pune University Ganesh Khind , Pune-411007 Email :-  <a href="mailto:collegesupport@pun.unipune.ac.in">collegesupport@pun.unipune.ac.in</a>  Contact No.: 020-25601372 WebLink - <a href="http://bcud.unipune.ac.in">http://bcud.unipune.ac.in</a></p>
Student Admission and Support	<p><a href="http://dtemaharashtra.gov.in">dtemaharashtra.gov.in</a>  <a href="http://bcud.unipune.ac.in">bcud.unipune.ac.in</a></p>
Examination	<p>We shine (For online examination by SPPU, Pune)</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Effective Class room Teaching	Performance Appraisal	16/08/2019	Nil	16	5



[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	19	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has established mechanism for conducting internal and external audits every financial year to ensure financial compliance. The internal audit is carried out by qualified and experienced persons appointed by the Parent Body (NSCT) on a six - monthly basis. Statutory Financial audits are conducted by an expert external auditor (appointed by the Parent Body - NSCT) every financial year and observations if any are reviewed by the management and acted upon. Generally statutory financial audit is conducted in the month of May / June for the period of April to March. Finalization of accounts is completed in May and audited statements are prepared in June duly signed by the Director and the Chartered Accountant. (Auditor).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

[View File](#)

6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts selected for the purpose	Yes	Director and IQAC In charge
Administrative	Yes	Experts	Yes	Director and

selected for  
the purpose

IQAC In charge

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three) MBA Institute conducted Parent- Teacher- Student meetings after every termly / internal examination. This helps to understand the problems faced by the students that hinder them in studying. Departments hold regular meetings with Parents even telephonic conversation is also happened with detailed discussions about the student and the parents/guardians/self, to provide them proper supports, updates as well as a part of feedback about the progress and shortfalls of their wards/self. Institute is bound to give every possible help from all sides to the students in scholarship as well as other area of possible support to generate a healthy competition among the students and inspire them to excel in studies. Meetings, talks, and all possible arrangements were made to empower them from all the way. Most of the time it is happening through telephonic and WhatsApp's chat medium also which includes financial support like solutions also to necessary students.

#### 6.5.3 – Development programmes for support staff (at least three)

1. Parent Teachers meeting held annually. 2. Parents were inform about the open culture and so could share their views openly with the institute. 3. Suggestions are welcomed by the parents for the improvement of the ward on academic and self-improvement issues. 4. An antecedent check on the student is an important objective of the association 5. The medical history of the student is obtained in order to avert any unwarranted situation.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. On-job training on Tally Aspire and Scholarship policies procedures. 2. Orientation on new-student handling arranged by the Director. 3. New student counseling - cell arranged during the admission period 4. Orientation through meetings to make them aware of institutional policies and standard operating procedures. 5. On time promotion 6. Involvement of staff members through appointment in the various statutory and non-statutory committees of the college.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Research Methodology	06/06/2019	Nil	Nil	Nil

[View File](#)

### **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

#### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Championship Programme	26/09/2019	Nil	48	7
Personality Development	28/12/2020	Nil	40	6
"Awareness Drive for prevention of Cervical Cancer"	25/02/2019	Nil	55	9

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1500 KWH 100 0 and solar panel

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	24/09/2019	1	Education Awareness Program	Street play at different areas of chakan	50
2020	1	Nil	01/05/2020	1	Time Management	To improve multitasking	48

ng skills  
by using  
technique  
s.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics and conduct for the administrators	16/08/2019	1. Encourage outstanding teaching, research, and other professional activities. 2. Maintain a safe and clean environment for student learning and faculty research. 3. Act as an advocate for faculty, staff, and students of the College. 4. Treat faculty, staff, and students fairly and impartially. 5. Refrain from engaging in behaviour on the college premises that is inconsistent with their role as College leaders. 6. Strive to ensure the availability of resources required to accomplish goals and objectives.
Code of ethics and conduct for the students	16/08/2019	1. He/she shall be regular and must complete his/her studies in the College. 2. All students must uphold academic respect to all persons and their rights and property and safety of others etc. 3. He/she must carry the identity card, issued by the college. 4. he/she should not Park a vehicle in a no parking zone 5. He/she is forbidden for Smoking on the campus of the college. 6. He/she should not indulge in any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, marital or family status,

		<p>physical or mental disability, gender identity, etc. 7. He/she should not misbehave at the time of student body elections or during any activity of the college.</p> <p>8. He/she should not indulge in any disruptive activity in a class room or in an event sponsored by the college. 9. Cheating and Copying during examinations are forbidden. 10. All the students are informed that Ragging is a crime. So They should not involve in any act of ragging such as use of spoken /written word or any act which has the effect of teasing, treating or handling with rudeness any student. 11. All the students are informed that they should not involve in act of sexual harassment which encompasses a range of conduct, including sexual assault, unwanted touching or persistent unwelcome comments, emails, or pictures of an insulting or degrading sexual nature etc. 12. Any student of the college aggrieved by any acts of sexual harassment or ragging can approach the Student Grievance Redressal cell at the college.</p>
Code of ethics and conduct for the faculty	16/08/2019	<p>1. Always be punctual in attending to duties in the college. 2. Treat all students with respect and dignity and be just and impartial to all irrespective of caste, creed, sex, status, religion, language and place of birth 3. Acknowledge and respect the uniqueness, individuality and specific needs of</p>

pupils/students and promote their holistic development 4. Refrain from accepting remuneration for coaching or tutoring his/her own students except for remedial teaching under an approved scheme 5. Seek to establish and maintain cordial relations with parents/guardians. 6. Work in a collaborative manner with students, guardians, management, other members of staff, relevant professionals and the wider school community, as appropriate, in seeking to effectively meet the needs of students. 7. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 8. Faculty should refrain from lodging unsubstantiated allegations against colleagues or higher authorities 9. Faculty should participate in programmes of professional growth like in-service education and training, seminars, symposia workshops, conferences, self-study etc . 10. Faculty should avoid conflict between their professional work and private interests which could reasonably be deemed to impact negatively on pupils/students 11. recognize the management as the prime source of his sustainable development and develop mutual respect and trust through his professional activities and outputs.

Code of ethics and conduct for the support staff

16/08/2019

1. Make efforts to enhance administrative efficiency. 2. Remain

familiar with and adhere to college policies relevant to his responsibilities. 3. Take necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills, invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	Nil	50
Friendship Day Celebration	05/08/2019	Nil	65
Guru Pournima Celebration	16/07/2019	Nil	48
Teacher Day	09/05/2019	Nil	50
National Integration Day	19/11/2019	Nil	52
National Youth Day (On the Occasion of Birth Anniversary of Swami Vivekananda)	01/09/2020	Nil	48
Republic Day	26/01/2020	Nil	51
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has installed Green Generator and planned for solar energy generation project for alternative and uninterrupted source of power and has taken decision to use more of LEDs than CFL. Initiatives to make the Campus Eco-Friendly The institution conducted several awareness camps for enlightening the students for making the campus plastic free and it is now a plastic free campus. Plantation of floral and other plants in and around the college campus to expand greenery. Garbage are regularly collected from office, canteen and different parts of the campus and disposed off in specified locations. Students

are advised to reduce/replace printing and photo copying by reading on screen and not to use plastic cover in any of their project paper. The Institution has stopped buying bottled water in any programme and installed purified water dispensing machines in different locations within the campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practices-I Title of the Practice: Career Augmentation Training for Students**  
**Objectives of the Practice**

- To improve communication and soft skills
- To enhance technical competence of students
- To improve employability

**The Context** One of the core values of DYPIEMR is Focus on Students. Students are considered as the most important stake holders of the institute and all efforts are made for their holistic development so that they become quality conscious technocrats and responsible citizen. Students with diverse socio-economic and academic background are admitted every year. Hence it is necessary to identify their training needs to make them employable at the end of their education in the institute. To achieve this objective, it is necessary to train them to enhance their soft skills and technical competence. The Practice The following efforts are taken by the institute to train the students:

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.ibmrchakan.com/images/agar/201718/7.2.1\\_Best\\_Practices.pdf](https://www.ibmrchakan.com/images/agar/201718/7.2.1_Best_Practices.pdf)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Title of the Practice - ISR (INSTITUTE SOCIAL RESPONSIBILITY)** The Institute conducts series of activities which will be helpful for the society as a whole and create a holistic development by sensitizing students towards Health, Gender, Social and Environmental issues by inculcating beliefs that are driven for the betterment of the society. Some of the activities are successfully executed in association with various local and corporate bodies. The various dimensions of ISR conducted at SBPIM are as under - Prakriti (Environment protection) The Institute takes keen initiatives in preserving the environment in nearby vicinity. Activities are undertaken to safeguard natural resources and make people understand that these resources might get depleted eventually if used irresponsibly. Under this title events like visit to organic farm and tree plantation drives were done, workshops were organized to make Eco Friendly Ganpati, followed by students volunteering for cleanliness and awareness drive during Ganesh Visarjan and spreading awareness of safeguarding natural resources. Jagruti (Social Awareness) Various awareness activities have been organized by the Institute to address perilous issues prevailing in the society. Awareness Drive by the students have been carried out for several issues like Swine flu, Traffic Safety, Citizen Rights: Importance of Voting, Blood Donation Camp, Swachhta Abhiyaan, save girl child, Health and Hygiene for females, Breast and cervical cancer awareness programmes, donation for flood relief, prevention and safety measures during COVID 19 and many more. Ujjwal Bhavishya (Programme for Underprivileged Children and Promoting Education) Donation drives to promote education to the deprived and underprivileged students at orphanage are carried out to empower all needy children with the gift of knowledge, books, furniture, clothes, toys and stationary also free meal and services were provided by the volunteers at orphanage and rural places. Gyaan Ganga (Knowledge Transfer): Lecture series are conducted by the Director, and other faculty members at various collages mostly in rural areas on Career Guidance, Opportunities in Higher education, importance of research



and various other motivational topics. The objective is to enrich and educate the audience about the importance of knowledge and higher studies for better life and future. Nirbhaya (Safety empowerment of women) Disheartening issues prevailing in the society such as gender abuse, women exploitation at every level (like rapes, harassment, dowry, etc) have been addressed from time to time. Activities like street play by the students on Save Girl Child and Women's Day Celebration are conducted to sensitize the issues related to girl/women and create a respectable attitude towards them. Sessions on women safety, poster competition on save girl child, sessions on importance health and hygiene of women, breast cancer and cervical cancer awareness programs etc. are a regular affair at the institute. There is a constant and conscious effort at the Institute to inspire the students to take responsibility and initiatives in the Social Segment and for the betterment of the Society

Provide the weblink of the institution

<https://www.ibmarchakan.com/images/agar/201718/7.3.1 Institutional Distinctivene ss.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans of action for next academic year 1. To further Strengthen the ICT with the permission of Management. 2. To have more industry academic interface so that there is more corporate participation in academics as per the intake of the Institution. 4. To implant improved Lecture system in the institution. 5. Conducting programmes to encourage and support students to start their own business ventures. 6. Initiatives for an eco-friendly learning space 7. Conducting student focused academic and skills development activities 8. The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating student's community to write research papers.