YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Nav Sahyadri Charitable Trust's Institute of Business Management & Research, Chakan
• Name of the Head of the institution	Dr. Sunilkant Varma
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02135278723
• Mobile no	9850055155
• Registered e-mail	ibmrchakan@gmail.com
• Alternate e-mail	nsct2006pune@gmail.com
• Address	4/1B, Near Chakreshwar Temple, Chakreshwarnagar, At Po. Chakan, Tal-Khed, Pune 410501
• City/Town	Chakan
• State/UT	Maharashtra
• Pin Code	410501
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Savitribai Phule Pune University**
• Name of the IQAC Coordinator	**Mr. Dhananjay Rasal**
• Phone No.	**02135278723**
• Alternate phone No.	
• Mobile	**8999625148**
• IQAC e-mail address	**iqacibmrchakan@gmail.com**
• Alternate Email address	**ibmrchakan@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ibmrchakan.com/images/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ibmrchakan.com/images/survey/2021-22_ibmr_Student_Survey.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.64**	**2028**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC	**16/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	`4`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Reforms and changes in internal continuous assessment process`

`2. Upgrading skills for Employability`

`3. Grooming teachers with new techniques for Online teaching (Google meet, Zoom etc.)`

`4. Encouraging students for several extension activities such as visiting SHG's, Orphanage and old aged homes etc.`

`5. Focus on extra curricular activities. through role plays, problem solving techniques etc.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

24-03-2023 10:34:26

Plan of Action	Achievements/Outcomes
1. To effect reforms and changes in internal continuous assessment process	Reforms related to continuous assessment were partially achieved
2. To upgrade skills for Employability	Training sessions and videos shared for upgrading employability skills
3. To groom teachers with new techniques for Online teaching (Google meet, Zoom etc.)	Teachers were given orientation programme/s for knowing the utlities of online teaching platforms namely google meet and zooms.
4. To encourage students for several extension activities such as visiting SHG's, Orphanage and old aged homes etc.	Visits to Old aged homes orphanage and SHG's were undertaken individually by the respective students
5. To focus on extra curricular activities. through role plays, problem solving techniques etc.	Extra curricular activities were undertaken as planned

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	18/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	08/01/2022

15.Multidisciplinary / interdisciplinary

Our Institute has Management Education Programme viz. Master's in Business Administration. This program is multidisciplinary as well as interdisciplinary exposure. The aspiring students study various specialization subjects such as Finance, Human Resource Management,

Marketing Management, Operations and Supply Chain Management, Business Analytics etc. with minor specialization such as travel tourism, healthcare, pharmaceutical etc. Students are free to pursue as per their choice, liking and inclination.

The students have to study various courses such as organizational behaviour business research methods Indian Ethos & Business Ethics and behavioural finance. It makes students have a multidisciplinary approach and makes them adjust to changing business environment. They are also required to calibrate to the changes that are threatening the day to day business world.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is the initiative of Ministry of Electronics and Information Technology (MeitY) and Ministry of Education (MoE) respectively.

17.Skill development:

While passion is definitely important, people also require the right kind of knowledge, expertise, tools, and skills in order to work effectively in the Development Leadership and Management space. While the hard skills that one needs may vary from role to role, it is essential for everyone in the space to have the requisite soft skills.

Hard Skills refer to the knowledge and ability that an individual need in order to do their job. Hard Skills can range from knowing how to code in C language to being well-versed in how to argue in a courtroom. In the social sector, more specifically, hard skills may mean the ability to conduct research in the field, fundraise, design and implement projects, create curricula, or even undertake marketing for an NGO and their cause.

Soft Skills, on the other hand, are the interpersonal skills that people need in order to do well in their jobs. This can mean having the ability to work well in teams, manage time, and multitask. While soft skills are a necessity if one wants to do well in any field, they are especially important for Social Work.

Much of the work that is done in the social sector involves multiple stakeholders, all of whom might have different interests. In scenarios such as these, it is imperative to have the right kind of interpersonal skills in order to reach a positive resolution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institute fills that MBA program has and outcome based approach. The Courses that are thought under MBA specifically defines program objective(PO), Course objective(CO) and probable outcomes form courses thought by individual faculty members.

   The students normally try and focus on academic contents tend to ignore practical elements. Therefor the faculty members try and cultivate the skill sets derived from the individual's course being thought.

20.Distance education/online education:

Not Applicable.

Extended Profile

1.Programme

1.1	1

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**1**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**91**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**150**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**19**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**19**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**2**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2.62**
4.3 Total number of computers on campus for academic purposes	**35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated below :

- **Planning for the Term : All the departments prepare academic calendar in line with the academic calendar prescribed by the University which consist of all technical and nontechnical activities in detail.**
- **Finalizing of faculty member for each subject and Electives to be included in next semester and Preparation of Timetable: Before the end of the term, each faculty member submits his/her subject preferences to the Head of Department (HOD). Likewise, the electives are floated to the students to decide their choice to finalize and plan in advance for the electives. As per preference of subject.**
- **HOD assigns the faculty member as per their qualification and expertise and the subject distribution is communicated to the faculty member well in advance for proper preparation. Timetable is prepared as per the availability of infrastructure and shift of faculty member which is approved by authorities. The approved Time table is displayed on notice boards and college website prior to commencement of new term.**
- **Preparation by each faculty member: Once the subject is**

allotted to the faculty member, they prepare teaching plan and course file as per the departmental academic planner. Lab manuals are prepared for each subject by the respective subject in charge along with important oral questions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute prepares academic calendar at the beginning of everyacademic year. It incorporates the Continuous Internal Evaluation (CIE)through schedules of internal examination, test assignments for all the courses for whom teaching planes prepared and the delivered.

Students are encouraged to keenly attend the session conducted by the faculty members (Online/Offline) as the case may be. Students are followed teaching session, videos etc so that they are prepared for term end exams accordingly. The link to Academic Calendar uploaded on Institution web site is www.imspimpri.com

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Handbook Copy Enclosed

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

S.I.P.

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

155

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ibmrchakan.com/images/survey/2021-22_ibmr_Student_Survey.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.ibmrchakan.com/images/survey/2021-22_ibmr_Student_Survey.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

180

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following activities are done by teachers for students: Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books. As the students are from rural background and not aware about the recruitment as well as other opportunities around them hence as a mentor and guide to the students as nowadays we are having online medias to transfer the notes and the material in easy way in the forms of doc, pdf and links.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e., Self-Discipline Day & Teachers Day 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Advance questions papers. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
351	**19**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations as well as from google meet and with the use of online medias which are easily understandable and deliverable to the students for both the slow and fast learners, to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by

adopting student-centric methods.1. Experiential Learning: Department conducts add-on programs to support students in their experiential learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are combining technology with traditional mode of instruction to engage students in long term learning to give effective and technological based learning with most to most outcomes to them for future as well as betterment in learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools:

1. Desktop and Laptops- Arranged at Computer Lab, seminar hall computer and projector arrangement is there for ICT based training with sound effect with faculty cabins.

2. Printers- Printers as well centralised printer is arranged in admin office to avail the centralised printing process for all the staff from anywhere.

3.Photocopier machines - Multifunction printers are available in Institute for faster printing option to speed up the process.

4. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom) had been used to carry out many online activities which are associated with the curriculum as per the availability and use with need at point.

5. Library Management System – partially implemented system has been used for few activities inside the Institution

File Description	Documents
Upload any additional information	*View File*
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nill

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nill

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute encourages students as well as faculties to attend and participate in Seminars and/or workshops organized by other Institutes / Affiliating Universities it also encourages them to write and publish small research papers so that they can publish these papers in the Journals.

An effort is made to also encourage faculty members to indulge in writing in Periodicals and Journals through Articles and Research papers. However seldom such efforts are hampered due to hectic time schedule for term end and internal examinations as well as busy lecture schedule. This is especially true in COVID 19 pandemic period.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nill

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

Nill

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students were encouraged to visit following

- **Old Age Homes.**
- **Orphanage.**
- **Women Self Help Groups(SHG's)**
- **Krishi Utpanna Bazar Samiti (Regulated Market for Agricultural Produced)**

Impact :-

This helped students to understand the Agony faced by old people as well as the orphans.

Visit to SHG's of women makes Girls student understand the empowerment women could achieve due to be part of SHG.

Similarly, students understood the Practicality of buying and selling of Agricultural goods at market and could understand the bargaining that takes place in such market. They could also understand the exploitation of middle men who exploit the small farmers and give them very paltry amount for their effort of agricultural activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nill

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NA

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Instructional Area: Seminar Hall, Library & Reading Hall etc.

Administrative Area: Director's Office, Board Room, Office all Inclusive, Faculty Rooms, Central Stores, Maintenance Room, Housekeeping, Pantry for staff/faculty common room, Examinations Control Office, Training & Placements Office etc.

Amenities Area: Toilets (Ladies & Gents), Boys Common Room, Girls Common Room, Cafeteria, Stationary Store & Reprographics, First Aid Cum Sick Room, Gymnasium, (Ladies & Gents) etc. Circulation Area: Entrance Lobby, Passages, Staircases, Central Courtyard etc.

Other Facilities: All – weather approach road (Motorized), Backup Electric Supply, Barrier free Environment, CCTV Security, ERP Software, Electric Supply, General Insurance, Group Insurance, Institution Web Site, Insurance for Students, Stand - Alone Language Laboratory, Medical & Counselling facility, Notice Boards, Public Announcement System, Potable Water Supply, Projectors in Classrooms, Safety Provision including fire and other calamities, Sewage Disposal System, Telephone Vehicle Parking Facility, Rain Water Harvesting, Appointment of Student Counsellor, Anti - Ragging Committee, SC/ST Internal Complaint Committee (ICC) and Grievance Redressal Committee, Women's Grievance Redressal Committee etc.

Other infrastructure includes: Playground, Lawn, and Front Garden etc.

All these facilities and amenities are available to staff, faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A) Sports, games (indoor, outdoor, yoga centre etc.) :

The Institute provides facilities for both indoor and outdoor games and sports. A sports day is conducted every year where the students get the opportunity to display their sports talent. A spacious playground is available for outdoor games like Basketball, Volleyball, and Kho-Kho, Kabaddi etc. Indoor games and 10/3/2018 38/76 activities like Chess, Carom, yoga, fitness exercises etc., are provided to students in the college campus. Following are the facilities provided by the Institute in cooperation with the parent institution:

B) Cultural Activities: The Institute conducted Annual Day, a cultural fest, extra-curricular activities and cultural events such as fresher's function, farewell function, traditional days, Dandia in Navratri, Rangoli competition, Dahi Handi program, Ganesh Festival etc. every year. These programs are conducted for providing a platform for the students to perform their talents in various activities other than studies. Many of students take participation in cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, Institute has partially automated library system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **D. Any 1 of the above**

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Nill

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute updates its IT facilitates including WIFI on regular basis. However, it is reviewed on periodic basis and necessary steps are taken.

24-03-2023 10:34:27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution   B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and Policies for Maintenance Institute have physical as well as IT Infrastructure that includes:

1. Classroom

2. Computer Lab

3. Library

4. Sports Equipments

5. Sports Ground etc.

a) The above facilities are to be maintained with the help of local gardeners as well as repairer professional on as is where basis is.

b) Similarly computers are to be looked after by computer professional on need basis.

c) The Building Maintenance shall also take care of on the need basis

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

      C. 2 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

In various fileds

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nill

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nill

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute appoints students elected in student's council to various committees for various activities during the Academic year. Such committees include:

- **Anti-Ragging**
- **Women Empowerment**
- **Discipline**
- **Sports**
- **Cultural**
- **Industrial Visits**
- **Entrepreneurship Cell**
- **Placements**

Student representatives play vital role in the above committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Vision and Mission statement

   1. Vision Statement: "Taking the technical and management education to the down trodden and rural masses and creates the opportunities through their overall development."

   1. Mission Statement: Our mission is "to create and maintain an environment of high academic excellence for all the aspiring students, and create opportunities in global economy in the field of industry and entrepreneurship for the down trodden and rural masses that will prepare them to face global challenges, maintaining high ethical and moral standards."

Institute takes efforts to try and implement plans and activity to stay tuned with the above vision and mission

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute fosters decentralized and participative governance with various participation levels-

1. Participative management involves Local Managing Committee, Director, Staff and Students and they are involved in the policy formulation, budgeting and execution for planning and conducting programs and events under various committees.

2. At regular intervals the internal committees meet to review and monitor the execution of them

planned work, problem solving etc. referring to students, external resource persons, for organizing functions and events.

3. Student participation is ensured through Class Representatives, Students Council, various

committees and their activities etc. Student Representatives communicate the decisions taken by

LMC, the Director and Committees to the student body.

The Director is Ex-Officio Chairman of all internal committees under him. But each Committee's Activity Planning and Executions is looked after by a Prof. In-Charge & his colleague- Members of the Respective Committee. There are also Student Representatives as Member's on various Committees. Each Committee has operational autonomy to define its internal planning within the Institute's policy. At the lowest level, The Committee may appeal for & get co-operation and help from all the Staff Members as well as Students (communicated through their representatives for the class, on committees and Student Council.)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

*Curriculum Development- Syllabus of thee program is designed by subject expert/ industries representative and academicians. The students are encouraged to learn respective skills drawn from contents of the syllabus.

*Teaching & Learning- Teachers Prepared teaching plan for the individual course they include PPT, videos podcast to make students understand the course thoroughly.

*Examination & Evaluation- Affiliating University that is SPPU conducts term and examination per semester there are university level subjects and college level subject's also internal examination are conducted by the institute in the form of assignments presentation and submission.

*Research & Development- Institutes plans to encourage its faculty as well as students to right and publish research papers, articles

and chapter in books and journals from time to time.

*Library, ICT & Physical Infrastructure/ Instrumentation- In modern days of inventions and new gadgets, it is obvious that faculties and students must adapt to rapid change sweeping across world business. Teachers encouraged developing E-Contents.

*Human Resource Management- Every faculty is a unique resource. They are encouraged to indulge in overall development through pursuing Ph.D. and seek approval for patients and copy rights.

*Industry Interaction/ collaboration – Institute understand important of industries and their role in carriers of their students. They provide placements and internship assignments.

*Admission of Students- Students admission is through centralized admission process that is CAP. They seek admission after appearing for CET. Students allocated the institute pursue for their admission to the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Procedures and Policies for Maintenance Institute has physical as well as IT Infrastructure that includes: 1. Classroom 2. Computer Lab 3. Library 4. Sports Equipments 5. Sports Ground etc. a) The above facilities are to be maintained with the help of local gardeners as well as repairer professional on as is where basis is. b) Similarly computers are to be looked after by computer professional on need basis. c) The Building Maintenance shall also take care of on the need basis.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available for members of the teaching and non-teaching staff:

1. All employees have an EPF account with contributions from the employee as well as employer as

per government rules. Even employees exceeding the statutory ceiling for EPF scheme are provided

EPF.

2. All eligible employees will benefit from this scheme.

Beyond the above statutory welfare schemes, the parent body (NSCT) offers the following welfare

24-03-2023 10:34:27

schemes (support) for teaching and non-teaching staff:

1. Financial waiver / concession / installment facility is provided to employees of IMS, Pimpri for

paying the tuition fees of their wards who are admitted to the academic programme/s at the Institute.

2. Institute provides health and wellness facility and organizes activities such as yoga sessions,

Gymnasium, variety entertainment programmes etc.

3. Duty leave is provided for University examination work, participation in seminars, workshops and

conferences under University QIP.

4. Reimbursement of registration fees for seminars and conferences for which the teacher has been

deputed.

5. Institute subsidizes picnics and outbound programmes for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, Sample Performance Appraisal form is attached. However, every staff member has to fill-up self-appraisal and accordingly the process is follow remedial measures.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes. Internal as well as external financial audits are carried every year. Queries if any are clarified. However any suggestions of the auditor are respected and are given priority for improvements.

Financial Audit provides overall evaluations of institutions performance. The auditor provides appropriate guidance so that any pitfalls are resolved and rectified.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

24-03-2023 10:34:27

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute received fees from the students. Certain students are under government scholarships (Free ships) for example SC, ST, OBC, NT/VJNT, EBC. The fees of such students are bone by the government. Such fees are reimbursed after the scrutiny.

Such funds are many a times received from government at letter dates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- A review of examinations and assignments submission was required. Now a system is required to be installed while conducting internal exam and submission assignments by students. A forced attempt is being made.
- Students are being encouraged to pursue new career paths devised options are being thrown at them.
- An idea and its real implementation requires herculean

efforts. An effort is made to make every student an Entrepreneur
- Conducted National Conference on "Managing Resource through Creativity for generating opportunities in 21st Century"
- Students are encouraged to imbibe in themselves important analytical and communication skills. Special efforts are being made.
- Elaborate Induction Program conducted with International Speakers

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the Deans of faculties, HODs and proctors of various classes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our girl student'swere sent to SHG's to learn and understand the empowerment level of the women. Students were by learning various situations and environment whichever is changing around them is teaching them as per their understanding.

File Description	Documents
Annual gender sensitization action plan	As a responsibility as well as norms we had created Anti ragging committee for women support and suggestion box is also there in the campus to support girl student in any problem as well as to support in empowerment area to them we do arrange their campaign to SHG's in which they learned by meeting the places by their own.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our Institute Non-Teaching staff collects all wastes in separate bins as solid and liquid (wet and dry) wastes in separate bins which is taken by Municipal Corporation vehicle to bio degradation of it in for waste recycling and fertilizing process from Institute campus on daily basis.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an

inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development nearby village area to improve and increase their attachment towards the city area with providing education at lower cost. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festival, Constitution Day, Republic dayetc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differentlyabled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activities of the Institute. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion and tradition and culture in it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At NSCT'S INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH, CHAKAN, we believe in giving holistic all round education to the students which nurture them all to fight in adverse market condition to stand on their own feet and sensitizing students on our constitutional rights, values, duties, responsibilities as is one of the primary educations and important one. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum and time to time instructive manner. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across

discipline to create awareness and sensitizing the students and employees to constitution obligation which is taken as internal subject in our curriculum. As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their curriculum which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. institute to educate women about their rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	At NSCT'S INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH, CHAKAN, we believe in giving holistic all round education to the students which nurture them all to fight in adverse market condition to stand on their own feet and sensitizing students on our constitutional rights, values, duties, responsibilities as is one of the primary educations and important one. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum and time to time instructive manner. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across discipline to create awareness and sensitizing the students and employees to constitution obligation which is taken as internal subject in our curriculum. As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their curriculum which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. institute to educate women about their rights.

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to COVID 19 Pandemic lot of programmes and scheduled affected due to lockdown, the programmes which are essential for academics were performed in Online way as per the guidelines and instructions of Hon. Savitribai Phule Pune University.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our Institute is located in Semi Urban and Semi-rural area 40 kms from Pune City which has mix of Industrial belt as well as agricultural farms in the vicinity of the Institute, Students are

drawn from rural, semi-rural and semi urban backgrounds special efforts are made to make those students employable enough and also encouraged them to indulge in start-ups.

These efforts are primarily focussed on students from rural communities who lack in 1. communication skills. 2. manners and etiquettes. 3. Analytical skills and general management techniques.

To horn these skills faculty members used several examples anecdotes, cases and role play activities. These efforts are receiving lukewarm response and still very significant need for further improvement is felt. We will continue our endeavour and try and upgrade the skills of the students with continuous assessment and improvement to upgrade them and make them readily employable.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Our Institute is located in Semi Urban and Semi-rural area 40 kms from Pune City which has mix of Industrial belt as well as agricultural farms in the vicinity of the Institute, Students are drawn from rural, semi-rural and semi urban backgrounds special efforts are made to make those students employable enough and also encouraged them to indulge in start-ups. These efforts are primarily focussed on students from rural communities who lack in 1. communication skills. 2. manners and etiquettes. 3. Analytical skills and general management techniques. To horn these skills faculty members used several examples anecdotes, cases and role play activities. These efforts are receiving lukewarm response and still very significant need for further improvement is felt. We will continue our endeavour and try and upgrade the skills of the students with continuous assessment and improvement to upgrade them and make them readily employable.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Taking the technical and management education to the down -trodden and rural masses and create the opportunities through their overall development With the above vision IBMR, Chakanwas established at Pimpri Bk , 40K.M. away from Pune City in 2009 to impart management education to the rural and underprivileged youths who graduated from the interior Maharashtra where the Industrialization was only a dream at that time .Graduates students from rural area of all Maharashtra seek admissions for MBA at IBMR, Chakan. through DTE. From our first batch of students who passed out in 2011, we were able to find suitable placements for them. As our effort continued year after year we could offer trained graduates in management with a various skills to perform jobs better to the industrial community in and around Chakan. The following figures of the yearwise placements of our students passing out in those years speak for our training and placement efforts for our student. At IBMRsince its beginning in 2009, we have emphasized on language skills, Spoken English, Soft Skills, have transformed our students year after year .They have been able to find satisfying jobs in the Industry, Government and Public sector undertakings.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated below :

- Planning for the Term : All the departments prepare academic calendar in line with the academic calendar prescribed by the University which consist of all technical and nontechnical activities in detail.
- Finalizing of faculty member for each subject and Electives to be included in next semester and Preparation of Timetable: Before the end of the term, each faculty member submits his/her subject preferences to the Head of Department (HOD). Likewise, the electives are floated to the students to decide their choice to finalize and plan in advance for the electives. As per preference of subject.
- HOD assigns the faculty member as per their qualification and expertise and the subject distribution is communicated to the faculty member well in advance for proper preparation. Timetable is prepared as per the availability of infrastructure and shift of faculty member which is approved by authorities. The approved Time table is displayed on notice boards and college website prior to commencement of new term.
- Preparation by each faculty member: Once the subject is allotted to the faculty member, they prepare teaching plan and course file as per the departmental academic planner. Lab manuals are prepared for each subject by the respective subject in charge along with important oral questions.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute prepares academic calendar at the beginning of everyacademic year. It incorporates the Continuous Internal Evaluation (CIE)through schedules of internal examination, test assignments for all the courses for whom teaching planes prepared and the delivered.

Students are encouraged to keenly attend the session conducted by the faculty members (Online/Offline) as the case may be. Students are followed teaching session, videos etc so that they are prepared for term end exams accordingly. The link to Academic Calendar uploaded on Institution web site is www.imspimpri.com

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Handbook Copy Enclosed

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

S.I.P.

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

155

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**C. Any 2 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.ibmrchakan.com/images/survey/2021-22_ibmr_Student_Survey.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.ibmrchakan.com/images/survey/2021-22_ibmr_Student_Survey.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

180

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following activities are done by teachers for students: Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books. As the students are from rural background and not aware about the recruitment as well as other opportunities around them hence as a mentor and guide to the students as nowadays we are having online medias to transfer the notes and the material in easy way in the forms of doc, pdf and links.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e., Self-Discipline Day & Teachers Day 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Advance questions papers. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
351	**19**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations as well as from google meet and with the use of online medias which are easily understandable and deliverable to the students for both the slow and fast learners, to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting student-centric methods.1. Experiential Learning: Department conducts add-on programs to support students in their experiential learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

Teachers are combining technology with traditional mode of instruction to engage students in long term learning to give effective and technological based learning with most to most outcomes to them for future as well as betterment in learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools:

1. Desktop and Laptops- Arranged at Computer Lab, seminar hall computer and projector arrangement is there for ICT based training with sound effect with faculty cabins.

2. Printers- Printers as well centralised printer is arranged in admin office to avail the centralised printing process for all the staff from anywhere.

3.Photocopier machines - Multifunction printers are available in Institute for faster printing option to speed up the process.

4. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom) had been used to carry out many online activities which are associated with the curriculum as per the availability and use with need at point.

5. Library Management System – partially implemented system has been used for few activities inside the Institution

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nill

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nill

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute encourages students as well as faculties to attend and participate in Seminars and/or workshops organized by other Institutes / Affiliating Universities it also encourages them to write and publish small research papers so that they can publish these papers in the Journals.

An effort is made to also encourage faculty members to indulge in writing in Periodicals and Journals through Articles and Research papers. However seldom such efforts are hampered due to hectic time schedule for term end and internal examinations as well as busy lecture schedule. This is especially true in COVID 19 pandemic period.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nill

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

Nill

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students were encouraged to visit following

- **Old Age Homes.**
- **Orphanage.**
- **Women Self Help Groups(SHG's)**
- **Krishi Utpanna Bazar Samiti (Regulated Market for Agricultural Produced)**

Impact :-

This helped students to understand the Agony faced by old people as well as the orphans.

Visit to SHG's of women makes Girls student understand the empowerment women could achieve due to be part of SHG.

Similarly, students understood the Practicality of buying and selling of Agricultural goods at market and could understand the bargaining that takes place in such market. They could also understand the exploitation of middle men who exploit the small farmers and give them very paltry amount for their effort of agricultural activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nill

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NA

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Instructional Area: Seminar Hall, Library & Reading Hall etc.

Administrative Area: Director's Office, Board Room, Office all Inclusive, Faculty Rooms, Central Stores, Maintenance Room, Housekeeping, Pantry for staff/faculty common room, Examinations Control Office, Training & Placements Office etc.

Amenities Area: Toilets (Ladies & Gents), Boys Common Room, Girls Common Room, Cafeteria, Stationary Store & Reprographics, First Aid Cum Sick Room, Gymnasium, (Ladies & Gents) etc. Circulation Area: Entrance Lobby, Passages, Staircases, Central Courtyard etc.

Other Facilities: All – weather approach road (Motorized), Backup Electric Supply, Barrier free Environment, CCTV Security, ERP Software, Electric Supply, General Insurance, Group Insurance, Institution Web Site, Insurance for Students, Stand - Alone Language Laboratory, Medical & Counselling facility, Notice Boards, Public Announcement System, Potable Water Supply, Projectors in Classrooms, Safety Provision including fire and other calamities, Sewage Disposal System, Telephone Vehicle Parking Facility, Rain Water Harvesting, Appointment of Student Counsellor, Anti - Ragging Committee, SC/ST Internal Complaint Committee (ICC) and Grievance Redressal Committee, Women's Grievance Redressal Committee etc.

Other infrastructure includes: Playground, Lawn, and Front Garden etc.

All these facilities and amenities are available to staff, faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A) Sports, games (indoor, outdoor, yoga centre etc.) :

The Institute provides facilities for both indoor and outdoor games and sports. A sports day is conducted every year where the students get the opportunity to display their sports talent. A spacious playground is available for outdoor games like Basketball, Volleyball, and Kho-Kho, Kabaddi etc. Indoor games and 10/3/2018 38/76 activities like Chess, Carom, yoga, fitness exercises etc., are provided to students in the college campus. Following are the facilities provided by the Institute in cooperation with the parent institution:

B) Cultural Activities: The Institute conducted Annual Day, a cultural fest, extra-curricular activities and cultural events such as fresher's function, farewell function, traditional days, Dandia in Navratri, Rangoli competition, Dahi Handi program, Ganesh Festival etc. every year. These programs are conducted for providing a platform for the students to perform their talents in various activities other than studies. Many of students take participation in cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, Institute has partially automated library system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Nill

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute updates its IT facilitates including WIFI on regular basis. However, it is reviewed on periodic basis and necessary steps are taken.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and Policies for Maintenance Institute have physical as well as IT Infrastructure that includes:

1. Classroom

2. Computer Lab

3. Library

4. Sports Equipments

5. Sports Ground etc.

a) The above facilities are to be maintained with the help of local gardeners as well as repairer professional on as is where basis is.

b) Similarly computers are to be looked after by computer professional on need basis.

c) The Building Maintenance shall also take care of on the need basis

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

In various fileds

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nill

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nill

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute appoints students elected in student's council to various committees for various activities during the Academic year. Such committees include:

- Anti-Ragging
- Women Empowerment
- Discipline
- Sports
- Cultural
- Industrial Visits
- Entrepreneurship Cell
- Placements

Student representatives play vital role in the above committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Vision and Mission statement

   1. Vision Statement: "Taking the technical and management education to the down trodden and rural masses and creates the opportunities through their overall development."

   1. Mission Statement: Our mission is "to create and maintain an environment of high academic excellence for all the aspiring students, and create opportunities in global economy in the field of industry and entrepreneurship for the down trodden and rural masses that will prepare them to face global challenges, maintaining high ethical and moral standards."

Institute takes efforts to try and implement plans and activity to stay tuned with the above vision and mission

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute fosters decentralized and participative governance with various participation levels-

1. Participative management involves Local Managing Committee, Director, Staff and Students and they are involved in the policy formulation, budgeting and execution for planning and conducting programs and events under various committees.

2. At regular intervals the internal committees meet to review and monitor the execution of them

planned work, problem solving etc. referring to students, external resource persons, for organizing functions and events.

3. Student participation is ensured through Class

Representatives, Students Council, various

committees and their activities etc. Student Representatives communicate the decisions taken by

LMC, the Director and Committees to the student body.

The Director is Ex-Officio Chairman of all internal committees under him. But each Committee's Activity Planning and Executions is looked after by a Prof. In-Charge & his colleague- Members of the Respective Committee. There are also Student Representatives as Member's on various Committees. Each Committee has operational autonomy to define its internal planning within the Institute's policy. At the lowest level, The Committee may appeal for & get co-operation and help from all the Staff Members as well as Students (communicated through their representatives for the class, on committees and Student Council.)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

*Curriculum Development- Syllabus of thee program is designed by subject expert/ industries representative and academicians. The students are encouraged to learn respective skills drawn from contents of the syllabus.

*Teaching & Learning- Teachers Prepared teaching plan for the individual course they include PPT, videos podcast to make students understand the course thoroughly.

*Examination & Evaluation- Affiliating University that is SPPU conducts term and examination per semester there are university level subjects and college level subject's also internal examination are conducted by the institute in the form of assignments presentation and submission.

*Research & Development- Institutes plans to encourage its faculty as well as students to right and publish research papers, articles and chapter in books and journals from time to time.

*Library, ICT & Physical Infrastructure/ Instrumentation- In modern days of inventions and new gadgets, it is obvious that faculties and students must adapt to rapid change sweeping across world business. Teachers encouraged developing E-Contents.

*Human Resource Management- Every faculty is a unique resource. They are encouraged to indulge in overall development through pursuing Ph.D. and seek approval for patients and copy rights.

*Industry Interaction/ collaboration – Institute understand important of industries and their role in carriers of their students. They provide placements and internship assignments.

*Admission of Students- Students admission is through centralized admission process that is CAP. They seek admission after appearing for CET. Students allocated the institute pursue for their admission to the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Procedures and Policies for Maintenance Institute has physical as well as IT Infrastructure that includes: 1. Classroom 2. Computer Lab 3. Library 4. Sports Equipments 5. Sports Ground etc. a) The above facilities are to be maintained with the help of local gardeners as well as repairer professional on as is where basis is. b) Similarly computers are to be looked after by computer professional on need basis. c) The Building Maintenance shall also take care of on the need basis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available for members of the teaching and non-teaching staff:

1. All employees have an EPF account with contributions from the employee as well as employer as

per government rules. Even employees exceeding the statutory ceiling for EPF scheme are provided

EPF.

2. All eligible employees will benefit from this scheme.

Beyond the above statutory welfare schemes, the parent body (NSCT) offers the following welfare

schemes (support) for teaching and non-teaching staff:

1. Financial waiver / concession / installment facility is provided to employees of IMS, Pimpri for

paying the tuition fees of their wards who are admitted to the academic programme/s at the Institute.

2. Institute provides health and wellness facility and organizes activities such as yoga sessions,

Gymnasium, variety entertainment programmes etc.

3. Duty leave is provided for University examination work, participation in seminars, workshops and

conferences under University QIP.

4. Reimbursement of registration fees for seminars and conferences for which the teacher has been

deputed.

5. Institute subsidizes picnics and outbound programmes for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, Sample Performance Appraisal form is attached. However, every staff member has to fill-up self-appraisal and accordingly the process is follow remedial measures.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes. Internal as well as external financial audits are carried every year. Queries if any are clarified. However any suggestions of the auditor are respected and are given priority for improvements.

Financial Audit provides overall evaluations of institutions performance. The auditor provides appropriate guidance so that any pitfalls are resolved and rectified.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute received fees from the students. Certain students are under government scholarships (Free ships) for example SC, ST, OBC, NT/VJNT, EBC. The fees of such students are bone by the government. Such fees are reimbursed after the scrutiny.

Such funds are many a times received from government at letter dates.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **A review of examinations and assignments submission was required. Now a system is required to be installed while conducting internal exam and submission assignments by students. A forced attempt is being made.**
- **Students are being encouraged to pursue new career paths devised options are being thrown at them.**
- **An idea and its real implementation requires herculean efforts. An effort is made to make every student an Entrepreneur**
- **Conducted National Conference on "Managing Resource through Creativity for generating opportunities in 21st Century"**
- **Students are encouraged to imbibe in themselves important analytical and communication skills. Special efforts are being made.**
- **Elaborate Induction Program conducted with International Speakers**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the

semester commences. Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the Deans of faculties, HODs and proctors of various classes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our girl student'swere sent to SHG's to learn and understand the empowerment level of the women. Students were by learning various situations and environment whichever is changing around them is teaching them as per their understanding.

File Description	Documents
Annual gender sensitization action plan	As a responsibility as well as norms we had created Anti ragging committee for women support and suggestion box is also there in the campus to support girl student in any problem as well as to support in empowerment area to them we do arrange their campaign to SHG's in which they learned by meeting the places by their own.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our Institute Non-Teaching staff collects all wastes in separate bins as solid and liquid (wet and dry) wastes in separate bins which is taken by Municipal Corporation vehicle to bio degradation of it in for waste recycling and fertilizing process from Institute campus on daily basis.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the — **C. Any 2 of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development nearby village area to improve and increase their attachment towards the city area with providing education at lower cost. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festival, Constitution Day, Republic dayetc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differentlyabled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activities of the Institute. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion and tradition and culture in it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At NSCT'S INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH, CHAKAN, we believe in giving holistic all round education to the students which nurture them all to fight in adverse market condition to stand on their own feet and sensitizing students on our constitutional rights, values, duties, responsibilities as is one of the primary educations and important one. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum and time to time

instructive manner. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across discipline to create awareness and sensitizing the students and employees to constitution obligation which is taken as internal subject in our curriculum. As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their curriculum which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. institute to educate women about their rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	At NSCT'S INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH, CHAKAN, we believe in giving holistic all round education to the students which nurture them all to fight in adverse market condition to stand on their own feet and sensitizing students on our constitutional rights, values, duties, responsibilities as is one of the primary educations and important one. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum and time to time instructive manner. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across discipline to create awareness and sensitizing the students and employees to constitution obligation which is taken as internal subject in our curriculum. As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their curriculum which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. institute to educate women about their rights.

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for	D. Any 1 of the above

students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to COVID 19 Pandemic lot of programmes and scheduled affected due to lockdown, the programmes which are essential for academics were performed in Online way as per the guidelines and instructions of Hon. Savitribai Phule Pune University.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our Institute is located in Semi Urban and Semi-rural area 40 kms from Pune City which has mix of Industrial belt as well as agricultural farms in the vicinity of the Institute, Students are drawn from rural, semi-rural and semi urban backgrounds special efforts are made to make those students employable enough and also encouraged them to indulge in start-ups.

These efforts are primarily focussed on students from rural communities who lack in 1. communication skills. 2. manners and etiquettes. 3. Analytical skills and general management techniques.

To horn these skills faculty members used several examples anecdotes, cases and role play activities. These efforts are receiving lukewarm response and still very significant need for further improvement is felt. We will continue our endeavour and try and upgrade the skills of the students with continuous assessment and improvement to upgrade them and make them readily employable.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Our Institute is located in Semi Urban and Semi-rural area 40 kms from Pune City which has mix of Industrial belt as well as agricultural farms in the vicinity of the Institute, Students are drawn from rural, semi-rural and semi urban backgrounds special efforts are made to make those students employable enough and also encouraged them to indulge in start-ups. These efforts are primarily focussed on students from rural communities who lack in 1. communication skills. 2. manners and etiquettes. 3. Analytical skills and general management techniques. To horn these skills faculty members used several examples anecdotes, cases and role play activities. These efforts are receiving lukewarm response and still very significant need for further improvement is felt. We will continue our endeavour and try and upgrade the skills of the students with continuous assessment and improvement to upgrade them and make them readily employable.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Taking the technical and management education to the down -trodden and rural masses and create the opportunities through their overall development With the above vision IBMR, Chakanwas established at Pimpri Bk , 40K.M. away from Pune City in 2009 to impart management education to the rural and underprivileged youths who graduated from the interior Maharashtra where the Industrialization was only a dream at that time .Graduates students from rural area of all Maharashtra seek admissions for MBA at IBMR, Chakan. through DTE. From our first batch of students who passed out in 2011, we were able to find suitable placements for them. As our effort continued year after year we could offer trained graduates in management with a various skills to perform jobs better to the industrial community in and around Chakan. The following figures of the yearwise placements of our students passing out in those years speak for our training and placement efforts for our student. At IBMRsince its beginning in 2009, we have emphasized on language skills, Spoken English, Soft Skills, have transformed our students year after year .They have been able to find satisfying jobs in the Industry, Government and Public sector undertakings.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Our Institute is located in Semi Urban and Semi-rural area 40 kms from Pune City which has mix of Industrial belt as well as agricultural farms in the vicinity of the Institute, Students are drawn from rural, semi-rural and semi urban backgrounds special efforts are made to make those students employable enough and also encouraged them to indulge in start-ups.

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try and upgrade the skills of the students with continuous assessment and improvement to upgrade them and make them readily employable.