

INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH, CHAKAN

(Approved by AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

Gat No. 94/1B, Near Chakreshwar Mandir, Chakan, Tal- Khed, Dist. Pune 410501.

'NAAC Accredited Grade B+'

Website:- ibmrchakan.com Email :- nsct2006pune@gmail.com Tel o:-9172223964 / 9172223985

18th April 2019 at 3:30 pm

Minutes of the Meeting of Internal Quality Assurance Cell

A meeting of the IQAC was held on 18th April 2019 at 3:30 pm in the college NAAC room.

Present member

1. Dr. Sunilkant Varma	Chairperson
2. Prof. Pratik Ranalkar	Teacher Representative
3. Prof. Pratik Sahane	Teacher Representative
4. Prof. Nitin Phase	Teacher Representative
5. Dr. N.D. Pingle	Member of Management
6. Mrs. S. Kazi	Non-Teaching
7. Mr. Dyaneshwar Todkar	Local Member
8. Mr. Vikas Mhaskar	Student Member
9. Mr. D.J. Rasal	IQAC Coordinator

Leave or absent

Mr. Sarang Kiwale	Alumni Member
Mr. Prakash Bhujbal	Stakeholder

Confirmation of the minutes

The chairperson welcomed all the members of the Committee.

The minutes of previous meeting held on 14th Dec 2018 were confirmed.

The following issues were discussed

1. The Value Added courses
2. Skill Development and Communication skill related courses has been decided to take in online way due to CORONA pandemic.
3. The lectures had been conducted in online way as all traditional processes should not be disturbed.
4. Some of the activities were running partially due to pandemic.
5. It has been decided to introduce a MIS (ERP) for student in Admin block name 'Teachmint'.
6. Online arrangement of the programs which were scheduled in offline way.
7. Resolved that the AQAR be placed before the Governing body.
8. The meeting ended with a vote of thanks to the Chair.

Coordinator, IQAC



Director & Chairperson, IQAC.

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Minutes of the Meeting of Internal Quality Assurance Cell

Oct. 14th, 2019

At 11.00 am

Members present:

Dr. Sunilkant Varma	Chairperson
Dr. N.D. Pingle	Member of Management
Prof. Pratik Sahane	Teacher Representative
Prof. Nitin Phase	Teacher Representative
Mrs. S. Kazi	Non-teaching
Mr. Rajebhau Solanke	Student Member
Prof. D. J. Rasal	IQAC Coordinator

Leave or absent

Mr. Prakash Bhujbal	Stakeholder
Mr. Sarang Kiwale	Alumni Member
Mr. Dnyaneshwar Todkar	Local Member

Resolution No. 1

Confirmation of the meeting

The minutes of the last meeting held on 9th July 2019, were confirmed.

Resolution No.2

The meeting considered the recommendations of the members Committee on the revision of the Scheme under centre for Academic Excellence for funding the Ad-Hoc and visiting faculties for attending online FDP's as well as seminar, webinars.

Resolution No. 3

Any other matter

Under any other matter an agenda related with Green Audit was discussed in meet related in this area has been discussed. Green campus as well as surrounding related activities were discussed as due to the pandemic situation.

The meeting ended with the vote of thanks

Coordinator, IQAC

Director & Chairperson, IQAC.



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Minutes of the Meeting of Internal Quality Assurance Cell

Dec 26th, 2019

At 11.00 am

Present Members

1. Dr. Sunilkant Varma	Chairperson
2. Prof. Pratik Ranalkar	Teacher Representative
3. Prof. Pratik Sahane	Teacher Representative
4. Prof. Nitin Phase	Teacher Representative
5. Dr. N. D. Pingle	Member of Management
6. Mrs. S. Kazi	Non-Teaching
7. Mr. Dyaneshwar Todkar	Local Member
8. Mr. Sachin Balu Gajre	Student Member
9. Mr. D.J. Rasal	IQAC Coordinator

Leave or absent

1. Mr. Sarang Kiwale	Alumni Member
2. Mr. Prakash bhujbal	Stake holder

Resolution No. 1

The minutes of the last meeting held on 27th July 2019, were confirmed.

Resolution No.2

Teaching and learning during the pandemic

Online teaching learning process is quite satisfactory but as every coin having 2 surfaces like that it also To overcome the disadvantages point members reviewed them one by one.

It has been noted that the limit of google meet session storage is over. All the sessions recorded for the online lectures has been recorded but further recording can't be possible as we can't erase / delete the previous one Members of the committee suggested the solution for online session only without recording of it, and share the previous recording to the student who are not able to attend the sessions with some terms and conditions

The terms for sharing the sessions to the students may have genuine reason.

The staff ratio as per the Govt, guidance 1:10 only for total staff hence the work has been carried out in rotational way.

Resolution No. 3

Mentor mentee updates

Mentor mentee related activities with their problems and provided solution has been observed by the committee.

Resolution No.4

Attendance criteria for exam committee guidance

The committee observed the required attendance of the student's in session for marking evaluation. Committee also reviewed University guidelines for marking scheme for conducting online session and marking criteria due to pandemic as 50-50 formula has been decide by Hon. SPPU (Savitribai Phule Pune University)

The meeting ended with a vote of thanks to the Chair.

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Action taken report for 2019-20

Minutes held on 27.06.2019 had decided introduction of ICT teaching process with the help of google meet and plan accordingly as it is having data storing with certain limit for sessions and recording of it.

Earn and learn scheme- Students who are in need and learn Institute helping them for it.

Reduction in fees criteria has been suggested by the members in committee.

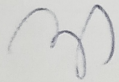
Earn and learn scheme

Reduction in fees

References to students in nearby companies and organizations for placement related assistance. – Nearby organizations and companies were recruiting students for various jobs with accommodation in company and organization.

Online support for conducting sessions and online attendance and evaluation system implementation.

One of the issue that is online session planning and scheduling with implementation with interactive student's support should be there with online evaluation of the system.



Coordinator, IQAC



Director & Chairperson, IQAC.